

GORDON DISTRICT GUNDOG CLUB

K.C. Limited ID N° 2580

RULES & REGULATIONS

(approved KC November 2024)

1. **NAME:** The Club shall be called the Gordon District Gundog Club.
2. **OBJECTS:**
 - a. The promotion and improvement in the training and working of Gundogs.
 - b. To hold Field Trials in accordance with the Kennel Club Ltd. Rules and Regulations.
 - c. To hold Working Tests and other events of interest to Members.
3. **OFFICERS**

Officers – The Club shall have the following officers – Honorary President, Chair, Vice-Chair, Retriever Field Trial Secretary, Spaniel Field Trial Secretary, Secretary, Treasurer. The last two offices may be cojoined. With the exception of the Honorary President, all shall be ex officio members of the Committee with voting rights. Officers shall retire on a three yearly basis in rotation at the Annual General Meeting , and all may stand and be eligible to be re-elected.
4. **COMMITTEE:** The Club shall have 5 Committee members and an unlimited number of Club members
5. **OFFICERS AND COMMITTEE:**
 - a. The Officers and Committee members, with the exception of the Honorary President, shall be elected by the Membership at the Annual General Meeting. If positions are contested, this shall be by secret ballot.
 - b. No person whilst an undischarged bankrupt may serve on the Committee or hold any other office of appointment within a Kennel Club Ltd. Registered Society.
 - c. No individual who has been a member for less than six months may be elected on to the Committee.
 - d. An Honorary President shall be elected by the Membership at the Annual general meeting, for a three year term. Thereafter eligible for re-election. The position has no voting rights.
6. **DUTIES OF OFFICERS AND COMMITTEE:** The Officers and Committee, having been elected by the Members, should serve and abide by their wishes to the best of their ability, act in the interests of the Club, and ensure that personal views do not conflict with the agreed policy of the Club.
 - a. The management of the Club shall be in the hands of the Officers and Committee of the Club
 - b. Meetings of the Committee shall be held as often as deemed necessary and at least 4 times in a financial year or as required and called by the Secretary.
 - c. Six Members shall form a quorum.
 - d. At a meeting of the Committee, if the Chair is absent, a Vice-Chair shall preside and in the absence of both, any member of the Committee elected by the members present shall preside.
 - e. Each member present at a Committee Meeting or sub-committee meeting shall be entitled to one vote on each motion except in the case of an equality of votes when the Chair of the meeting shall have a second or casting vote.
 - f. The Committee shall have the power to co-opt members on to the Committee in the event of positions becoming vacant between General meetings. Those co-opted shall only hold office until the next General meeting of the Club at which an election of Officers and Committee takes place. Co-opted committee members shall have voting rights at Committee meetings.
 - g. Bye-laws and Regulations not inconsistent with the terms of the Constitution and Rules may be made. The Committee does not have the power to alter the Constitution of the Rules of the Club, but may make recommendations to the Members at an Annual General Meeting or Special General Meeting which must thereafter and prior to enforcement, be ratified by the Kennel Club; notification of alterations must be included in the Agenda.
 - h. The Club must make an up-to-date list of members and their addresses. The list of names must be made available for inspection by the Kennel Club. A declaration of the number of members of the Club must be made with annual returns.
7. **MEMBERSHIP**

Ordinary Members:

 - a. The Club shall consist of an unlimited number of Members
 - b. All applications for membership of the Club must be proposed by one fully paid up member and seconded by another (not husband and wife) and shall be elected or balloted for by the committee at its first meeting following receipt of the application, with a majority vote deciding. The decision of the Committee not to admit an applicant shall be final and it shall not be bound for any reason for its decision.
 - c. No member shall be entitled to vote on any matter in which he has a financial interest and shall be under obligation to disclose any such interest to the Chair.

- d. Any member who wishes to resign must inform the Honorary Secretary before 31st December; otherwise, he/she shall be liable for his/her subscription for the following year.

Any person ceasing to be a member of the Club shall not be entitled to have any part of their annual subscription for the current year refunded to him/her.

Honorary Life Members:

Shall be proposed and elected by majority of those members present and voting at an Annual General Meeting.

Honorary Life Members shall have all the rights and privileges of membership but shall not be liable to pay subscriptions.

8 EXPULSION OF MEMBERS

- a. If the Club should expel any member for discreditable conduct in connection with dogs or trials, the Club shall report such matter in writing to the Kennel Club Ltd. within seven days, supplying all the particulars required

- b. Any member who shall be suspended under Kennel Club Ltd. Rule A11.j.(5) and/or any member whose dogs is/are disqualified under Kennel Club Ltd. Rule A11.j.(9) shall ipso facto cease to be a member of the Club for the duration of the suspension and/or disqualification.

- c. If the conduct of any member shall, in the opinion of the Committee of the Club, be injurious or likely to be injurious to the character or interests of the Club the Committee of the Club may at a meeting, the Notice convening which includes as an object the consideration of the conduct of the member, determine that a Special General Meeting of the Club shall be called for the purpose of passing a resolution to expel him/her.

d. Notice of the Special General Meeting is to be sent to the accused member, giving particulars of the complaint and advising him/her of the place, date and hour of the Meeting that he/she may attend and offer an explanation. If at the Meeting a resolution to expel him/her is passed by a two-thirds majority of the members present and voting, his/her name shall be erased from the list of members, and he/she shall thereupon cease for all purposes to be a member of the Club, except that he/she may within two calendar months from the date of such Meeting appeal to the Kennel Club Ltd. upon and subject to such conditions as the Kennel Club Ltd. may impose.

9 SUBSCRIPTIONS AND JOINING FEE

- a. The annual subscription and joining fee shall be such amount as agreed by the members at an Annual General Meeting and notified to the Kennel Club Ltd. All subscriptions shall become payable on 1st January each year.
- b. In the event of any member failing to pay his/her subscription within three calendar months of due date (1st January in each succeeding year joined) without good reason, which will be decided by the committee, then membership will lapse. Any future application will be treated as a new member and a joining fee will be required
- c. Life Membership will be available at a fee to be reviewed at the Annual General Meeting and notified to the Kennel Club Ltd.

10 GENERAL MEETINGS

The **Annual General Meeting (AGM)** of the club shall be held not later than 30th April of each year on a day that the committee deems to be most convenient. Members shall receive 21 clear days' notice of the Annual General meeting before the date of the meeting and invited to submit proposals and nominations 14 days before the meeting. An Agenda will thereafter be issued which details all business to be conducted including candidates for election, specifying which are seeking re-election and which are new candidates. At all general and other meetings the Chair shall take the chair. In the event of no Chair or Vice Chair being present a chairperson will be elected from the members present at the meeting.

An AGM may proceed to business if six members are present within half an hour after the time fixed for the Meeting, otherwise the Meeting shall stand adjourned to another time and place which shall be notified to the Members. No business shall be transacted at an AGM unless notice of such matters appear on the Agenda, or in the opinion of the Chair, such matters are urgent or warrant discussion under the heading of Any Other Business.

The meeting shall:

- a. Receive and adopt the minutes of the previous Annual General Meeting.
- b. Receive the Chair's Report.
- c. Receive and consider the Club's audited Accounts for the proceeding financial year
- d. Elect the Chair, Vice Chair, Honorary Secretary, Honorary Treasurer, and members of the Committee.
- e. Consider the appointment Honorary Life Members as may be appropriate.
- f. Appoint an Auditor for the ensuring year.
- g. Review the annual subscription and joining fee.
- h. To consider amendments to the Constitution and Rules if appropriate

- i. Consider any proposals of which prior notice has been given to the Honorary Secretary and are included on the Agenda.
- j. No business shall be transacted at an Annual General Meeting unless Notice of such matters appears on the Agenda or, in the opinion of the Chair, such matters are urgent or warrant discussion under the heading of Any other Business

A **Special General Meeting** shall be summoned by the Secretary if 20 members send a signed requisition stating the subject to be discussed and voted upon and requesting a Special General Meeting to do so. The Committee of the Club is also empowered to call a Special general meeting. No business other than that detailed on the agenda can be discussed at a Special General Meeting. The Meeting will be called within with in one calendar month of receipt of the requisition. Members shall receive at least fourteen days' clear notice together with the business to be transacted. No other business other than that detailed on the Agenda can be discusses at a Special General meeting. The Quorum for all General meetings shall be 6.

Voting at General Meetings

Each Honorary Life Member and Ordinary Member present at a General Meeting shall be entitled to one vote on each motion, which shall be by a show of hands or secret ballot, except in the case of an equality of votes when the Chair of the meeting shall have a second vote.

11 **FINANCE** The Financial Year of the Club shall be from 1st January to 31st December.

- a. A Banking Account shall be held in the name of the Club into which all revenues of the Club shall be paid and from which withdrawals shall only be made on the agreement of two officers, pre determined by the Committee, one of whom must be the Honorary Treasurer.
- b. An Auditor shall be appointed at the Annual General Meeting. Certification of Accounts must be carried out by one qualified Accountant or two unqualified individuals with accountancy experience. No member of the Committee shall be eligible to act as an Auditor of the Club.
- c. The Officers acknowledge that during the month of January each year Maintenance of Title of Societies and Breed Councils and the Affiliation of Agricultural Societies and Municipal Authorities will be forwarded to the Kennel Club. The Officers also acknowledge their duties to inform the Kennel Club Ltd. of any change of Secretary or the Society which may occur during the course of the year.
- d.

AMMENDMENT TO RULES

The Rules of the Club shall not be altered or amended except at an Annual General Meeting or at a Special General Meeting called for the purpose, and notice of any proposal to alter or amend the same must be given in writing to the Secretary at least fourteen days before the annual or any Special General Meeting as intimation of such proposed alterations or amendments shall be made to all members at least fourteen days prior to the Meeting at which the same will be brought up and shall be decided upon by a majority of those present and voting. Any alterations of the Rules shall not be brought into force except at an Annual General Meeting or Special General Meeting until the Kennel Club has been advised and given its approval of the alterations

12 **CLUB PROPERTY**

- a. The property of the Club shall be vested in the Committee.
- b. Trophies donated to the Club shall be accepted on the understanding that they shall be the sole property of the Club and in event of the Club being dissolved, the donors of the trophies or their heirs or assigns shall be consulted and such trophies disposed of in accordance with their wishes.
- c. In the event of the dissolution of the Club, the disposal of any assets, excluding trophies, remaining after settlement of liabilities shall be the purpose of a Special General Meeting and the outcome of the meeting shall be notified to the Kennel Club Ltd.

13 **DISSOLUTION OF THE CLUB**

- a. Members must receive advance notification of a General Meeting with a proposal to dissolve the Club and decide on disposal of assets at least 14 days prior to the date of the meeting.
- b. The proposal must be passed by 75% majority of those present
- c. If the Club is wound up or ceases to be a Registered Society, a final statement of audited Accounts with a record of the disposal of the property of the Club shall be forwarded to the Kennel Club within six months and the persons named as Officers and Committee of the Club on the last return provided to the Kennel Club Ltd, will be held responsible by the Kennel Club Ltd. for the proper winding up of the Club.

14 The Kennel Club Ltd. Is the final authority for interpreting the Rules and Regulations of the Club in all cases relative to canine or Club matters.

15 The Club shall not join any Federation of Societies or Clubs.